

Letter of Understanding Between the
Board of Education of the North Muskegon Public Schools and the
North Muskegon Education Association

Undergraduate Credits

This letter of agreement clarifies the procedure for application of undergraduate credits as outlined in the Master Agreement, 4141, adjustments from one vertical column to another. Specifically in regards to Undergraduate Credits applied against the MA+15 and MA+30.

It is understood that:

- Application for Approval of Educational Courses / Reimbursement under the Master Agreement 4141.3 does not award adjustments from one vertical column to another in the MA classification.
- To be applied to the MA classification; undergraduate credits must have the express written approval of the Superintendent outside of the "Application for Approval of Educational Courses" Form currently in use.
- Forms have been developed to clarify both 4141.3 Reimbursement, and Undergraduate Application 4141 of the Master Agreement.
- Retroactive pay will not apply.
- This letter of agreement will not be precedent setting.

Beginning September 1, 2010 no undergraduate credits will be applied to the MA degree unless approval is given in advance using the Undergraduate credit section of the form. All other terms and conditions of the master agreement will be valid and applicable as outlined in 4141 and 4141.3.

Undergraduate classes approved before September 1, will be reviewed by the Superintendent and the bargaining unit member, before vertical column approval is given or denied.

NORTH MUSKEGON BOARD
OF EDUCATION

By: *[Signature]*

Dated: 9/15/10

NORTH MUSKEGON EDUCATION
ASSOCIATION

By: *[Signature]*

Dated: 9/15/10